



# How to Apply for an NBI Clearance Online

**REGISTER AS NEW ACCOUNT**

DO YOU HAVE AN NBI CLEARANCE ISSUED FROM 2014 TO PRESENT?  YES  NO

Select Gender  Civil Status

Birth Date  
- Year -  - Month -  - Day -

First Name (Ex. DAVID JR, JOHN III)

Middle Name

Surname

Mobile Number (09XXXXXXXXXX)

Email address should be ACTIVE  
Enter new Email Address

Enter new Password  Confirm new Password

READ and ACCEPT TERMS OF SERVICES

I'm not a robot 

Tick 'No' to the question "Do you have an NBI Clearance issued from 2014 to present?" (even if you have an old NBI).

ADDRESS ON YOUR NEW NBI CLEARANCE: **MUST be your AU/NZ address**

**MUST be PH mobile number**

APPOINTMENT DATE: **EARLIEST DATE**

BRANCH: **NBI Clearance Center (UN Ave)**

PAYMENT MODE: **GCASH only**

## IMPORTANT:

1. **Always Choose REGISTER** – NBI's using a new system so need to register as new account to provide your personal data. Do NOT click 'NBI Clearance Online Renewal' as NBI/Kabayan Express will not be responsible if the new NBI clearance will show incorrect/outdated data from the old system.
2. **Always Tick 'NO'** on the question "Do you have an NBI clearance issued from 2014 to present?" – EVEN if you have an OLD NBI. NBI/Kabayan Express will not be responsible if the new NBI clearance will show incorrect/outdated data from the old system. Don't worry as it will still be treated as RENEWAL as long as you email us your old NBI copy.
3. **Always** put your AU/NZ address – so that NBI cannot randomly pick you to have personal appearance.
4. For Change of Status from Single to Married – make sure you put **MARRIED** as your civil status.



**DO NOT CLICK RENEWAL**